

Summary of Executive Committee Meeting Minutes – 2002/2003

December 5, 2002 – Trump Marina Hotel and Casino, Atlantic City, NJ

All members were present. Thomas Mantoni (LAC Chair), was a guest. Jessie Pervall was welcomed as the newest member of the Executive Committee.

There was a review of the 2002 conference. There was discussion regarding the recommendation by the Site Committee to sign with the Borgata Hotel for the 2004 conference. It was decided to that we would pursue a contract with the Borgata.

The 2003 Executive Committee meeting schedule was established.

President Cathy Pace announced that Jeremy Maisto had accepted the position of Newsletter Editor.

March 27, 2003 – Sheraton Hotel, Atlantic City, NJ

Jesse Pervall and Larry Friedman were excused – all other members were present.

There was a review of 2002 conference evaluations. Suggestions were noted.

It was noted that President Cathy Pace and President-Elect Josephine Figueras would attend AACRAO in Washington, D.C., representing MSACROA.

It was decided that a President's Reception would be held on the Monday evening of the conference. This reception would replace the Diversity Reception, which, for years, has had a very low attendance.

Vice President for Professional Development, Karla Leybold Taylor, reported that her committee will be purchasing 3 new videos this year. The funds for the purchase were approved. It was reaffirmed that only paid MSACROA members may borrow videos.

There was a review of Constitution and By-Law revisions.

June 12, 2003 – Sheraton Hotel, Atlantic City, NJ

Karla Leybold Taylor was excused – all other members were present. Carol Gubernat and Thomas Mantoni were guests.

The high cost of equipment rental fees for the conference, especially the cost of LCD projectors was discussed. (As of 6/12, 29 requests for LCD projectors.) A motion was made to increase the conference registration fee for members from \$100 to \$125; and the late registration fee from \$125 to \$175 to off-set the increasing cost of rental equipment. In addition, the motion included raising the non-member fees to \$150 and \$200, respectively. The motion was seconded and passed.

President Cathy Pace announced the resignation of Karla Leybold Taylor as Vice President for Professional Development. Cathy thanked Karla for her dedication to the Association. Carol Gubernat of Kean University was appointed to fill the vacancy.

Past-President Betty Cifrodella reviewed the slate of candidates for the upcoming election.

In the Treasurer's Report, Larry Friedman suggested we change the time-frame of our fiscal year. He suggested the fiscal year run from October 1 to September 30. His proposal was adopted.

Constitution and By-Law revisions were reviewed at length.

October 23, 2003 – The Borgata Hotel, Atlantic City, NJ

All members were present. Guests were Thomas Mantoni, June Finn (Conference Activities Chair) and Joseph Thompson (Site Committee Chair). Paul Marandino, Sales Manager of the Borgata, was present for a portion of the meeting as well.

President Cathy Pace reviewed the membership of all MSACROA committees. She noted that Horace Tate had accepted the chair of the Diversity Committee and Barbara Repasi Heron had accepted the chair of the New Members Committee. It was confirmed that the Treasurer would be the permanent chair of the Site Committee.

Room pick-ups and session counts were reviewed for the '03 conference.

The 2004 contract with the Borgata Hotel was reviewed and appropriate changes were suggested.

Past President Betty Cifrodella reviewed the results of the Nominations and Elections Committee elections.

Vice President for Records and Registration Management, Pinhas Friedenber, thanked the Committee members for their support during his tenure as Vice President. His contributions to the Executive Committee were noted by all.

Vice President for Information Technology, Ninette Gironella, reminded all present to do a final review of the suggestions noted by the Ad Hoc Committee on Constitutional Revisions with regard to Constitution and By-Law revisions and report comments to Vice President for Communications, Joe DiMartile.

Respectfully submitted:

Peter R. Falk, Secretary

Director of Special Projects and University Admissions Coordinator

University of Medicine and Dentistry of New Jersey